

Arts, Humanities and Social  
Sciences Research Strategy Clinic  
Series  
October 2023

# International Engagement Hub & Helpdesk Beta with Travel Safety and Global Mobility

POLL TIME



## Demonstration - Hub

### User story

Sarah has received funding for a 3-year research project. In her second year she will visit the National Library of India to analyse key manuscripts for her research. She will also spend 6 months in the final year in Sri Lanka studying artifacts with her research partner.

[International Engagement Hub](#)

# One-stop shop for international activity

- All the University's guidance on international activity in one place
- Interactive tool to provide guidance based on your activity
- Prototype for continuous development based on user feedback and requirements
- A helpdesk sits alongside the Hub – offering dedicated support and guidance

1 Choose a country/region 2 Pick a topic of interest 3 Make a checklist

Start Where is your activity taking place? -- Select a country -- Next: Pick a focus

Start typing to find a country



Next Now tell us what you're doing. Select an area of interest Create a checklist

(Coming Soon) Talking with others	Working with others	Moving around
(Coming Soon) Exploratory Interactions	(Coming Soon) Teaching	Coming to Cambridge and the UK
(Coming Soon) General Interactions	(Coming Soon) Working for a fee	Travelling for your work
	(Coming Soon) Policy work	Moving equipment and materials
	(Coming Soon) Researching Internationally	

# What you might find on the International Engagement Hub



Export control

Travel security

Cyber security

Importing plant &  
animal samples

Working  
internationally

Visas

Dual-use  
technologies

Data and research  
protection

Material transfer

Policies

NSI Act

Trusted research

International tax

Licenses

Foreign interference

Exporting biological  
samples

Travel emergency

Due diligence

Pre-travel risk  
assessment

International  
consultancy

Insurance



## Helpdesk

**Email:** [Internationalsupport@admin.cam.ac.uk](mailto:Internationalsupport@admin.cam.ac.uk)

First line help for travel and international queries

- Guide travellers through the Hub
- Advise on Travel Insurance issues
- Guide travellers through Peregrine Foresight
- Advise on pre-travel risk assessments
- Other international related queries

# Warwick University professor goes missing during Chile research trip

🕒 22 September 2022



POLICE HANDOUT

| Prof Tom Marsh was last heard from on Friday evening, police say

## Warwick case study



## International Working Policy

- The original Global Mobility Policy was launched in January 2020
- Revised International Working Policy in place from 1<sup>st</sup> October 2023
- Applies to all employees who will be carrying out paid activity outside the UK regardless of duration
- **Except** fieldwork / research of less than a maximum of 90 days – Managed under normal business travel policies; does not fall under IW Policy

# Why is a formal review required?

There are risks associated with International working which need to be assessed, as if not appropriately considered they result in:

- The employee and their family's safety and wellbeing being put at risk
- Penalties or criminal prosecution for breaching legislation in relation to financial (tax /social security) regulations, employment or immigration law
- Reputational damage to the University if it fails, or is perceived to fail, to comply with the law, limiting student intake from and future collaborations in the overseas location
- Unexpected costs and compliance actions arise for both the employee and the University, potentially delaying or curtailing the project

# How much does compliance cost?

- There are likely to be unavoidable one-off costs incurred when reviewing employer compliance obligations (even if the IW arrangement does not go ahead), such as external legal and tax advice.
- Possible set-up and ongoing costs for overseas payroll, social security, mandatory insurance etc.
- An [international working fund](#) has been established for two years from August 2023 to support any costs arising from ensuring employer compliance, so these no longer have to be borne by the Department directly
- External funding via grants still to be used where possible.
- The [Justification of resources for International Working related costs](#), provides guidance on including such costs in funding proposals

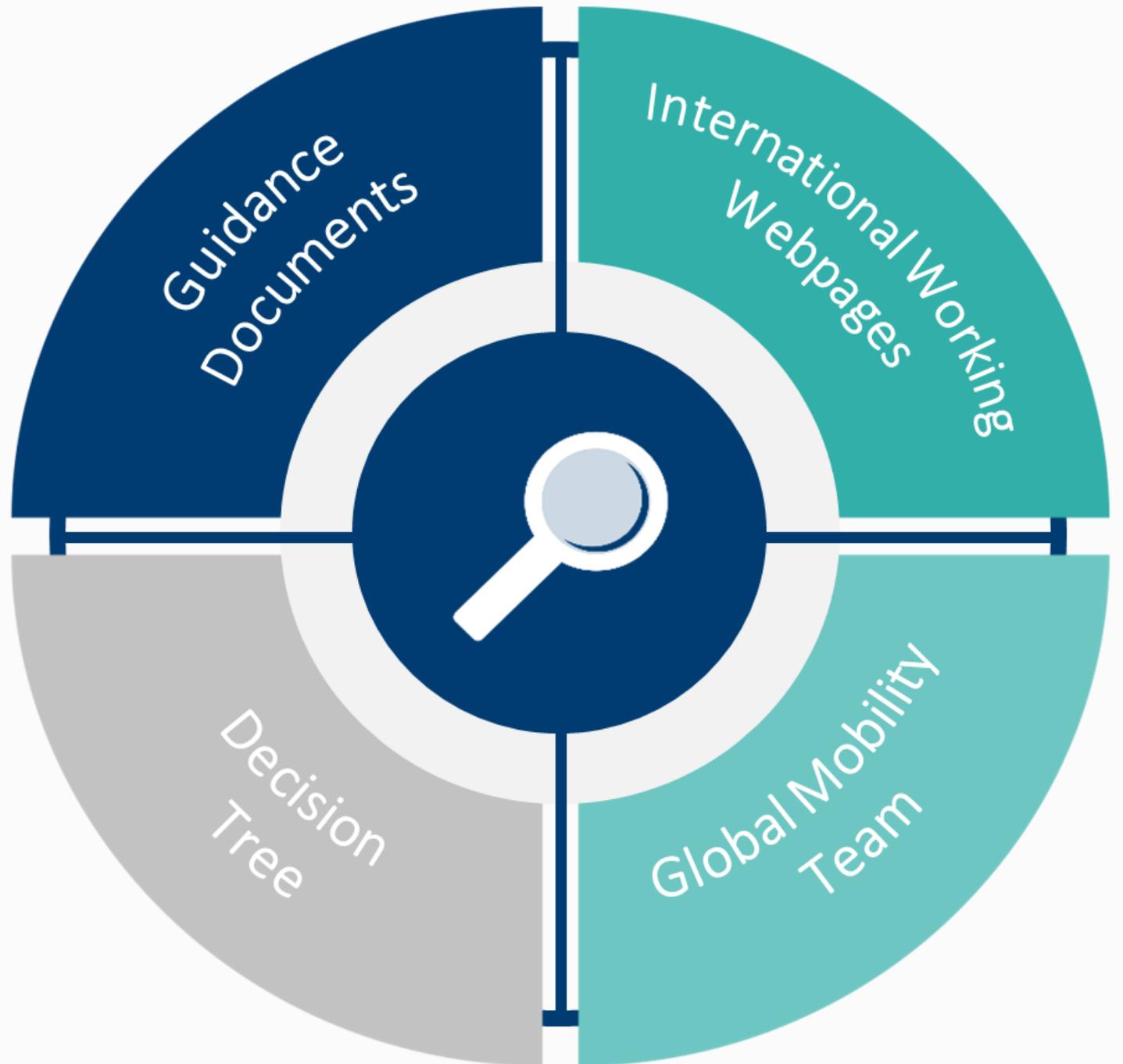


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<https://www.hr.admin.cam.ac.uk/hr-services/global-mobility-and-international-working>



# What does this mean for me and my research plans?

- Plan ahead – give yourself plenty of time
- Visit the hub to find out what you need to consider for your specific research plans or trip away
- Take advice from the hub and Helpdesk
- If you are travelling abroad, **take out [University travel insurance](#)**

**It's FREE**

**Medical cover**

**Emergency evacuation cover**

**Loss of property cover**

**Enables the University to help you if things go wrong**

## Use the Hub – Build the Hub

- The International Engagement Hub belongs to everyone – **help to develop it** by visiting and using the site and giving feedback. What's missing, what do people want to see more of?
- Your feedback will directly feed into the next development phase of the Hub.
- Understanding your unique requirements - book a session with the International Support Services team.

# Thank you

## Contact:

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Visit the: [International Engagement Hub](#)

([https://universityofcambridgecloud.sharepoint.com/sites/UoC\\_InternationalEngagementHub/](https://universityofcambridgecloud.sharepoint.com/sites/UoC_InternationalEngagementHub/))